

Digital Scriptorium Annual Meeting
Tuesday, 12 September 2023
Free Library of Philadelphia, 4th Floor
Seminar Rm 405
Philadelphia, PA
and via Zoom:

<https://upenn.zoom.us/j/97316947114?from=addon>

10:30 am - 3:30 pm EDT

DS Board of Directors

- Lynn Ransom, President & Executive Director;
chair (Penn Libraries)
- Susan Steuer, Vice-President (Western Michigan
University)
- David Faulds, Secretary (UC-Berkeley)
- Vanessa Wilkie, Treasurer (Huntington Museum &
Library)
- Tamar Evangelistia-Dougherty, Member at Large
(Smithsonian Institute Libraries)
- Emily Runde, Member at large (Columbia
University)
- Aaron Pratt, Member at large (Harry Ransom Center,
UT-Austin)
- Lisa Fagin Davis, ex-officio
- L. P. Coladangelo, ex-officio

MINUTES

Lynn Ransom called the meeting to order and welcomed attendees in person and online. The first order of business was the approval of the 2022 Annual Meeting Minutes ([2022 Annual Meeting Minutes.docx](#))

Voting AYE to Approve:

UC Berkeley (David Faulds)

Buffalo & Erie County (Amy Pickard)

Columbia (Emily Runde)

Free Library of Philadelphia (Janine Pollock)

Harvard (John Overholt)

HRC (Aaron Pratt)

Huntington (Vanessa Wilkie)

University of Kansas (Elspeth Healey)

University of Pennsylvania (Lynn Ransom)

Smith (Shannon Supple)

Saint Louis University (Lea Frost)

Western Michigan University (Sue Steuer)

No votes opposed. Minutes approved.

10:10 - 10:30 am Reports

- Executive Director's Report: Lynn Ransom ([link](#))
- Treasurer's Report: Vanessa Wilkie ([link](#))
- Member Services Report: Sue Steuer ([link](#))
- Advisory Council: Lisa Fagin Davis ([link](#))

10:30 - 10:45 am Voting

- **Board of Directors Election:** Approve nomination of Regine Heberlein (Princeton University) to replace Tamar Evangelestia-Dougherty (term ending 2025)

Motion: Vanessa Wilkie

Second: Emily Runde

Voting AYE to Approve:

UC Berkeley (David Faulds)
 Buffalo & Erie County (Amy Pickard)
 Columbia (Emily Runde)
 Free Library of Philadelphia (Janine Pollock)
 Harvard (John Overholt)
 HRC (Aaron Pratt)
 Huntington (Vanessa Wilkie)
 University of Kansas (Elspeth Healey)
 University of Pennsylvania (Lynn Ransom)
 Smith (Shannon Supple)
 Saint Louis University (Lea Frost)
 Western Michigan University (Sue Steuer)

No votes opposed. Regine Heberlein elected.

- **New Membership:** Folger Shakespeare Library (Member Representative: Julie Swierczek) and Boston Public Library (Member Representative: Jay Moschella)

Folger Shakespeare Library membership:

Motion: Vanessa Wilkie

Second: Emily Runde

Voting AYE to Approve:

UC Berkeley (David Faulds)
 Buffalo & Erie County (Amy Pickard)
 Columbia (Emily Runde)
 Free Library of Philadelphia (Janine Pollock)
 Harvard (John Overholt)
 HRC (Aaron Pratt)
 Huntington (Vanessa Wilkie)
 University of Kansas (Elspeth Healey)
 University of Pennsylvania (Lynn Ransom)
 Smith (Shannon Supple)
 Saint Louis University (Lea Frost)
 Western Michigan University (Sue Steuer)

No votes opposed. Membership approved.

Boston Public Library membership:

Motion: Vanessa Wilkie

Second: Emily Runde

Voting AYE to Approve:

UC Berkeley (David Faulds)
 Buffalo & Erie County (Amy Pickard)
 Columbia (Emily Runde)
 Free Library of Philadelphia (Janine Pollock)
 Harvard (John Overholt)
 HRC (Aaron Pratt)
 Huntington (Vanessa Wilkie)
 University of Kansas (Elspeth Healey)
 University of Pennsylvania (Lynn Ransom)

Smith (Shannon Supple)
 Saint Louis University (Lea Frost)
 Western Michigan University (Sue Steuer)

No votes opposed. Membership approved.

10:45 - 11:00 am Break

11:00 am - 12:00 pm *Introducing the DS Catalog and How to Contribute*
 L. P. Coladangelo, Digital Scriptorium & Kent State University
 Presentation: <https://youtu.be/JATi6JTIDow>

12:00 - 1:00 PM Lunch & Tour of the Free Library's Rare Book Department

1:00 - 1:30 pm New Member's Virtual Collection Visit: *The Folger Shakespeare Library* (via Zoom)
 Heather Wolfe, Folger Shakespeare Library

1:30 - 2:15 pm *The PACSCL Bibliotheca Philadelphiensis Project: 5 Years On*
 Lois Black, Lehigh University, and Dot Porter, Schoenberg Institute for Manuscript
 Studies, Penn Libraries

**2:30 - 3:30 pm: *Social Media and Your Manuscript Collection Workshop: Enhancing Access and
 Discovery***
 Dot Porter and Nicholas Herman, Schoenberg Institute for Manuscript Studies, Penn
 Libraries

* * * * * ELECTIONS * * * * *

DS Board of Directors Election

The nominee to replace Tamar Evangelestia-Dougherty:

- Regine Heberlein, Princeton University (term 2023-2025, renewable)

Regine Heberlein is a data analyst at Princeton University Library. She started her career in Special Collections and at the time described herself as a tech-adjacent archivist; she now describes herself as an archives-adjacent tech person... until someone gives a better name to that liminal space where data capture and data processing come together to make data dance. Regine is a current member of the Experts Group on Archival Description (EGAD) at the International Council on Archives (ICA) and current co-chair of the Technical Subcommittee for Describing Archives: A Content Standard at the Society of American Archivists (SAA). She also currently serves on the metadata subgroup of the ArchivesSpace Technical Advisory Council. In the past she has served on the joint task force on the Art and Rare Materials BIBFRAME Ontology Extension and the SAA Technical Subcommittee for Encoded Archival Description. Regine has long nurtured an interest in linked data for cultural heritage description. She sees great potential in linked data for transcending institutional and national borders and contextualizing—sometimes re-contextualizing—material traditionally described in isolated local systems. Her ears pricked up when she saw L.P. Coladangelo present at virtual LD4 last year—someone doing linked data for production, not a proof of concept, not a pilot, not a grant project, but production for real?! She had to know more immediately. She began serving as Princeton's member representative this past summer, and is thrilled to contribute to Digital Scriptorium wherever needed as a member-at-large on the Board of Directors.

New Members:

Folger Shakespeare Library (<https://www.library.upenn.edu/collections/notable/medieval-and-early-modern>)

Boston Public Library (<https://guides.bpl.org/medieval>)

Institutions with DS voting membership:

- Buffalo & Erie County Public Library
- Columbia University
- Cornell University
- Fordham University
- Free Library of Philadelphia
- Grolier Club
- Harry Ransom Center, University of Texas-Austin
- Harvard University
- Huntington Library
- Indiana University
- New York Public Library
- New York University
- Oberlin University
- Princeton University
- Rutgers University
- Saint Louis University
- Smith College
- Tufts University
- University of California-Berkeley
- University of California- Riverside
- University of Kansas
- University of Missouri
- University of Oregon
- University of Pennsylvania
- Wellesley College
- Western Michigan University
- Yale University

Minutes approved: *(to be completed at AM 2024)*

Approval of minutes moved: Emily Runde

Motion seconded: Regine Heberlein

Votes: Voice vote, all AYE/approved (26 members present)

Signed by David Faulds, Secretary, Digital Scriptorium Board