



Digital Scriptorium

**Digital Scriptorium**  
**2024 Annual Meeting**  
University of Kansas  
Lawrence, KS  
1 October 2024

### **Treasurer's Report**

Digital Scriptorium remains a financially healthy organization, even as the scope of work expands. The Executive Director and Project Manager continue to manage most day-to-day responsibility for DS financial management and invoicing, while working closely with the Treasurer and with oversight from the rest of the Board.

We continue to use Quickbooks as a tool to manage our finances and to invoice our membership. We are now able to process invoices directly through Quickbooks and also receive income processed through Paypal. This has increased efficiency and financial transparency within the organization.

Membership dues remains the primary source of income for Digital Scriptorium, and every member organization has fully paid their dues this past year. Our largest expenses are the Project Manager's salary, normal operational costs like annual subscription fees, and travel expenses for the Project Manager and Manuscript Data Curation Graduate Fellow. FY24 revenue was \$96,868.12 and expenses were \$77,232,98.

DS was awarded \$17,000 by the Delmas Foundation for FY24 to fund a Manuscript Data Curation Graduate Student Fellowship. This grant was awarded to Penn, but restricted to DS spending. This fund still supports this position, but DS has worked, primarily through the organization's first fundraising campaign, to ensure this important position can continue beyond the grant. Through the generosity of our supporters, the organization raised an additional \$14,500 in donations. The fundraising campaign continues with the hopes of raising an additional \$5,000.

DS's income is based primarily on membership fees, determined by the [DS fee schedule](#). A sub-committee of the Board was formed in FY24 to reassess the fee schedule. This newly proposed schedule is presented to the membership at this 2024 Annual Members Meeting.

As of September 31, 2024, the Digital Scriptorium bank account balances are:

Checking: \$19,635.14

Savings: \$13,007.33

Respectfully submitted,

Vanessa Wilkie  
Treasurer