



Digital Scriptorium

**Digital Scriptorium  
2022 Annual Meeting**

Free Library of Philadelphia & Zoom  
Philadelphia, PA  
12 September 2023  
12:30 - 2:00 pm EDT

**Treasurer's Report**

This was Digital Scriptorium's first full year as a financially independent organization. The Executive Director and Project Manager have assumed more day-to-day responsibility for DS financial management and invoicing, while working closely with the Treasurer and with oversight from the rest of the Board.

DS will be spending down the remaining balance of the bridge funding by the end of the calendar year. These funds are used to pay the Project Manager's salary. In January 2024, DS will begin using funds raised by member fees to pay this salary and other operational costs.

DS was awarded \$17,000 for FY24 to fund a Manuscript Data Curation Graduate Student Fellowship. This grant was awarded to Penn, but restricted to DS spending.

DS's income is based primarily on membership fees, determined by the [DS fee schedule](#). DS collected \$44,250 in membership dues; all dues paying members submitted payment. The 43 member institutions (not all dues paying) will receive their invoices via email in late September/early October 2023.

DS spent funds to cover travel expenses incurred by the Project Manager to travel to Philadelphia and Bloomington on DS business. These costs total \$466.98. Funds also cover standard operational expenses, including Quickbooks and fees for the Missouri Registered agent.

The Board anticipates future recurring expenses for the remainder of this year to be minimal subscription fees for website registration and Quickbooks. Depending on the results of the beta phase of DS 2.0, DS anticipates allocating \$15,000 for redevelopment in the coming year.

As of September 7, 2023, the Digital Scriptorium bank account balances are:

Checking: \$44,140.04

Savings: \$10,006.06

Respectfully submitted,  
Vanessa Wilkie  
Treasurer