



DS Remote Board Meeting

23 September 2021

11:00-1:00 pm Pacific/2:00-4:00 pm Eastern

Minutes

Attendance: Debra T Cashion, Janine Pollock, E.C. Schroeder, Lynn Ransom, David Faulds, Cherry Williams, Vanessa Wilkie, Emma Thomson, Lisa Fagin Davis

I. Old Business

DTC brings Board to order.

A. Transition of duties to new Board members

1) Finance meeting, 9/15: Banking, IRS, PayPal, Corporate Agent, Membership Fees
DTC, ES, ET, LR, VW met to transfer responsibilities to VW. DTC continues to work on transfer of Bank of America accounts.

2) Webmaster:

New Board needs to decide: Who is going to be webmaster?

3) Gmail Account

New Board needs to decide who manages Gmail Account? All finance accounts are linked to DS gmail account: LR to take responsibility for Gmail account.

4) Weighted fee schedule

New board: fee schedule based on an algorithm that relies on Carnegie statistics; need to train with Debra to determine fees for new members and how it works. Could be the job of the board member in charge of Membership? VW asks who is reviewing fee schedule if member statistics have changed? DTC has only updated fees when increase in records has an impact.

B. Gift to Meilin—reimbursement for David. Please send checks or Venmo according to email David sent separately to the group.

II. New Business

Annual Meeting: tomorrow, 24 September 2021, virtual, 2:00-4:00 pm:

<https://upenn.zoom.us/j/99019404571?pwd=b25QMIZIMCtwbWZZcHFV0EFML29kQT09>

DTC reminds everyone to register. Reviews updates to agenda.

A. ET: Registrations, Zoom issues

LR: There are 53 registration; LFD to send reminder to Advisory Committee.

DTC: how to run elections? JP suggests taking votes in chat.

B. Reports

1) DTC: Annual Director's Report:

<https://docs.google.com/document/d/1X1-86sJp1-Vepwrtr3n33y8q8RLRyhSB/edit>

2) E.C.: Treasurer (Membership fees, IMLS grant, Bridge Funding, etc.)

ECS: Did we resolve whether dues came out for this calendar year? DTC yes. Reminding people about operating fund; reminder for donations. Mention bridge funding.

3) LFD will report about Advisory Council

4) ET, LR: DS 2.0

ET reports that they are working on presentation; Doug Emery to join. DTC will move presentation of DS 2.0 to end of agenda.

C. Elections: JP

1) Voting, logistics: use chat;

2) Introductions

3) Acknowledgments

Is Lynne G still serving as technical host? DTC to write to ask her to stay on for one more year or until DS moves to new host.

D. Membership: VW

1) New members, 2015-2021

2) Princeton collections report

E. DS 2.0 Discussion and Closing Remarks: LR. Will combine this with presentation of DS 2.0. DTC will revise agenda for meeting.

See also agenda for annual meeting:

<https://docs.google.com/document/d/1z0QnTXgsoiDkyCJX41pY7hmW9sQrUoLG/edit>