



DS Remote Board Meeting

18 June 2021

11:00-12:00 pm Pacific/2:00-3:00 pm Eastern

Minutes

Attendance: CW, DTC, ECS, VW, JP, ET, LFD, DF; absent: LR, LG

I. Old Business

A. DS 2.0

Report from Emma Thomson (PM); see also DS 2.0 Project Report No. 3:

https://digital-scriptorium.org/wpcontent/uploads/2021/06/DS_2_0_ProjectReport_No3.pdf

- no-cost extension approved
- Wikibase prototype in progress, will start testing hopefully by the end of the month
- will schedule next stakeholder meeting once we have a better sense of how long sample records will take to produce
- steering committee meeting with Cornell next week to talk about image hosting
- meeting with Lynne Grigsby July 7 to talk about technical transition from Berkeley to Penn

B. Other reports from Board members

1) Treasurer

DS 2.0 Bridge Funding Update
invoices sent
anticipated total:

Yale University, Beinecke Library	\$65,000
Harvard University, Houghton Library	\$8,000
Princeton University	\$8,000
Columbia University	\$5,000
Huntington Library	\$2,500
UCalifornia- Riverside	\$5,000

UCalifornia- Berkeley, Bancroft Library \$5,000
 Total \$98,500

Membership fees

any outstanding membership fees will be determined by EC/Meilin
 EC will obtain copy of Meilin's spreadsheet before she departs at end of
 June

Fragmentarium

future of Fragmentarium is uncertain; Christoph Flueler is leaving

Fribourg

2) V.P. Elections

Letter for nominations sent to "dsmemb" email list 08 June 2021

Nominations? none received yet; deadline next Friday (June 25)

May need to approach people who would be a good fit

Tamar Dougherty (Cornell)

Ruth Rogers (Wellesley)

Christopher Barbour (Tufts)

Amelia Nelson (Nelson-Atkins Museum)

Elspeth Healey (Kansas)

Lynley Herbert (Walters)

Can people other than DS reps serve on the board?

Bylaws allow it, but the Board has established a policy to open the
 positions to voting members only

Debra will send out a reminder email on Monday to DS members

Will we present new officers at the annual meeting?

Yes--new officers and board members need to be approved by the
 membership; terms for new officers and board begins after the annual meeting

3) Advisory Council

5 members now; Liz Hebbard would be a great addition, LFD will reach out (and
 is very excited about this!)

II. New Business:

A. Planning for DS transition from UCB to Penn

1) Technical

meeting on July 7, 2:00 pm EDT with Berkeley

2) Financial

EC will check in with Meilin before she leaves

EC, Debra, and Vanessa will need to meet to go over signatures, IRS stuff, etc.

Will need to go to Bank of America to change signatories for banking

3) Governance

As discussed at board meeting on April 16, Debra talked to a pro bono lawyer
 from VLAA about address change for DS: this is not something we should do, because an

out of state change would require a re-incorporation of DS in that state. Instead, we need a corporate agent (will cost ~\$50 per year) with an address in MO. DS can stay as a MO corporation indefinitely. This is an easier solution than changing the address/re-incorporating every time the governance changes.

B. Gift for Meilin

David thinks a generic card would be better than a specific restaurant
David can accept \$ via Venmo, will send his info
Board members will contribute \$30 each
David will sign card on behalf of board and deliver to Meilin

Next board meeting: Friday, July 16 @ 2:00 pm EDT
LFD and Vanessa will be out