Minutes

I. Old Business

A. DS 2.0
Report from Lynn Ransom (PI) and Emma Thomson (PM)
New reports posted on DS 2.0 webpage: https://digital-scriptorium.org/ds-2-0/

1. Environmental scan is finished and posted to the website, along with a spreadsheet comparing the data fields of several different manuscript cataloging projects.
2. Data modelling work continues. We will finish this work next month.
3. Tamar Dougherty from Cornell has joined the Steering Committee. The Steering Committee is also continuing discussions with Cornell about their ability to host IIIF images on behalf of other DS institutions. There are a lot of details to iron out but they are very interested in helping.
4. Question for the board: the Steering Committee has begun planning the next stakeholder meeting. April 30, 1-3:30pm ET, was proposed as a possible date/time. Does that work for most members of the board?

> JP: who is invited? LR aiming for DSall list and list of people who came to 1st meeting. LR notes requirements for posting transcripts with videos may complicate posting DS videos

DTC notes that google docs have been transferred to DS google folder:

https://drive.google.com/drive/u/3/folders/1iiQXIPttUoxF2tRNN51GwkPueuyKaB3P

B. Other reports from Board members

1) Treasurer
   DS 2.0 Bridge Funding; Membership Fees

EC reports from email: *I had an email out to Meilin about the status of this year's dues and will follow-up with her.*

I also have emails out to a couple of places about funding support for this year. I'll have a fuller update next week.

I think the next step is to work with Lynn Ransom and Sean Quimby at UPenn to start the paperwork for funds especially as we are about to enter the last quarter of the financial year.

DTC responded with dues for Princeton and Cornell

2) V.P. -- Elections
   Nominating Committee/Nomination process

JP to begin looking for new candidates; DTC, JP, and CW(?) to serve on nominating committee; need at least 3 candidates for At-Large positions; send out call for nominations to dsmember email list. Cornell, Princeton, Wellesley, Tufts, other new members are all options for candidates. VW reminds us to mindful of gender/geographic/ethnic balances

3) Membership

No membership updates. DTC: Cornell is ready to add metadata, 24 vols plus a collection of fragments.
   4) Technical
   LG from email: *I will read the minutes. I do have some questions about timing and UCB's commitment but will email that to you all later.*

II. New Business

   Advisory Council

LFD reports Marrow and Ganz have decided to step down.

   Advisory Council proposal from LFD:
   - 7 members (including Chair) representing the DS User community
   - 3-year staggered terms, 3 classes of two, with possibility of one term renewal. Chair appointed by the Board for three years, with possibility of 3-year renewal.
   - The Chair, in consultation with the ED, proposes new members for approval by the Board
   - Board needs to vote on new term limits, structure

- Seats turn over in the fall

Inaugural AC would be:

                LFD, Chair
                Bill Stoneman
                Ray Clemens
                Barbara Shailor
                Consuelo Dutschke
                ECR
                ECR

(individual terms TBD)

LR questions links of term: is it too long? JP asks what is the desired profile for AC members? LR suggests adding two new people to represent new faces/geographies. VW: AC role will change over time, but useful to start now to prepare as DS grows and settles into new phase of development.

LFD suggests motion for approval (7 members incl chair 3 classes of two, for three years with possibility of one renewal).

VW moves to approve; JP seconds; all vote yes. DTC thanks LFD for work and dedication to DS. DTC expresses thanks to all Advisory Council members.