



DS Remote Board Meeting

18 December 2020

11:00-12:00 pm Pacific/2:00-3:00 pm Eastern

## **MINUTES**

Present: DTC, LR, ET, VW, DF, LFD, LG, JP, CW

Apologies: ECS

### **I. Old Business**

#### **A. DS 2.0**

1. Report from Lynn Ransom, Project Investigator

Project moving along, beginning to think about contacting funders. DTC and LR met with Sean Quimby (Penn, Kislak Director) to contact his contact at the Mellon Foundation.

<https://mellon.org/programs/public-knowledge/access-and-use/>

2. Report from Emma Thomson, Project Manager

Finishing up data assessment; received 27 out of 33 responses; plans to follow up in new year with the rest. Only 4 institutions have updated data in the last 5 years; 11 in the last 10 years. Points to need for ability to do regular updates. LG confirms that this is high priority; need for time-stamping. LR asks about getting data from DS for DS dependent institutions. LG uses METS and can give us a URL to download records in XML.

#### **B. Membership**

Report from Vanessa Wilkie, Membership Coordinator

VW had conversations with potential members:

- Beth Morrison, Getty Museum. DS has spoken to Beth/Getty and this opened conversations about how DS might better consider the needs and standards of both libraries and museums. Talks are on-going.
- Athena Jackson, UCLA, wants to join in the Fall 2021. Devon Fitzgerald as point person. Jackson leaving February 12. VW to call early January.
- Will Noel wants Princeton to join; LR can we fast-track membership? DTC to work on that in New Year. LG: why do we need funds now? Ask EC: is there an immediate financial need for more money. DTC notes that Princeton's involvement in DS 2.0 would be a plus for next grant application.

**C. Treasurer**

Report from E.C. Schroeder, Treasurer (absent; reported by DTC)

Fees invoiced in fall; coming in.

Current accounts:

About \$3500 in checking (including \$500 for operations left over from Newberry fundraising event in Fall 2019); note Checking account must keep minimum balance of \$3,000 to avoid banking fees--we pay none.

About \$7000 in savings account (not including \$3000 anonymous donation received in October = total should be about \$10,000.

Discussion about replacing ECS when he retires, and further elections. CW to step down from board, remain as rep for UC Riverside.

DTC to request E.C. to give Membership Fees report for January meeting.

**D. Technology**

LG: Berkeley is focusing on [Ex Libris ALMA](#) migration; continuing to migrate Special Collections into [TIND](#) (over 200K records so far, 600k images/pdfs); next period will be migrating Berkeley's Digital Scriptorium into TIND. Consuelo Dutschke had a problem with spreadsheet of NYAM data because an older version of spreadsheet was posted (right spreadsheet now posted); LG fixed problem by putting new version of spreadsheet on website. Hard drive from Columbia with various missing images arrived. Univ of Oregon problem with MARC: David de Lorenzo had issues about getting Oregon's records from MARC into WebGenDB; DTC will follow up with David.

**E. Other reports from Board members**

JP suggests that next meeting talk about the upcoming election, Board members who want to step down, who to nominate for Board positions, nominating committee, etc.

**II. New Business**

VW: continuity of short meetings or hold larger semi-annual meeting? LR mentioned that there will be more Planning Meetings in the summer; meetings will continue to be 1-2 hrs until in-person meetings can be restored.

DTC: for January meeting, think of long term agenda items, e.g. preparation for Board elections, voting, vacant Board positions, membership.

LFD: would like to establish terms for Advisory Committee; institute term limits to encourage turn-over in AC.

Send DTC ideas for more.

**NEXT MEETING: Friday 15 January 2021, 2:00-3:00 pm Eastern.**